

MEETING OF THE CITY OF ZILWAUKEE PLANNING COMMISSION

March 11, 2015

The secretary offered the invocation and the pledge of allegiance was recited.

The Commission members took time before the meeting was called to order in order to look over the site plan, given to them at this meeting, for SMAC Testing, Inc. They are requesting approval for redevelopment of the site at 824 Tittabawassee for use as a professional office.

The Commission members held nominations for the year 2015.

A motion was made by R. Metiva, supported by D. Duro, to nominate K. Hyde for Chairperson. K. Hyde accepted the nomination. All members voted in favor of K. Hyde for Chairperson. The motion carried.

A motion was made by K. Hyde, supported by D. Duro, to nominate R. Metiva for Vice Chairperson. R. Metiva accepted the nomination for Vice Chairperson. All members voted in favor of R. Metiva for Vice Chairperson. The motion carried.

A motion was made by R. Metiva, supported by D. Duro, for N. Burke for Secretary. N. Burke accepted the nomination for Secretary. A motion was made by S. Thayer, supported by K. Hyde, for J. Boguslawski for Secretary. J. Boguslawski accepted the nomination for Secretary. All members voted for the Secretary position. Voting for N. Burke were R. Metiva, D. Duro, B. Comstock and N. Burke. Voting for J. Boguslawski were K. Hyde, S. Thayer and J. Boguslawski. N. Burke won the vote with four (4) votes. J. Boguslawski receiving three (3) votes. The motions carried.

The meeting was called to order at 6:20 P.M. by Chairperson K. Hyde.

Roll Call:

Present: Jason Boguslawski, Norm Burke, Betty Comstock, Dennis Duro, Ken Hyde, Rich Metiva and Steve Thayer.

Also Present: Building Inspector/Zoning Administrator John Stemple, Mike Staley and Stuart MacDonald representing SMAC Testing, Inc.

The minutes of the February 11, 2015 meeting were considered. A motion was made by S. Thayer, supported by J. Boguslawski, to approve the minutes as mailed. The motion carried, all voting aye.

Audience Participation:

J. Stemple addressed the Commission members regarding the Site Plan for SMAC Testing, Inc. requesting the approval for redevelopment of the site located at 824 Tittabawassee Rd. for use as a professional office. J. Stemple stated this is a permitted use in this B-1 zoning district. It was mentioned that the Police, Fire and D.P.W. departments have given their signed approval. This

project meets all the requirements. There will be no external changes to the building and some internal changes will need to be made. The city electrical, mechanical and building inspectors will be notified when they are needed for final inspection. This will be a seasonal business with 2 employees in office year round and up to 5 technicians when needed. They are a consulting engineering service that tests materials such as concrete, asphalt, soil and others. After some discussion a motion was made by N. Burke, supported by J. Boguslawski, to approve the site plan as presented for SMAC Testing, Inc. The motion carried all voting aye.

Old Business:

N. Burke stated he felt more work needed to be done regarding the Master Plan and the Capital Improvement Plan. Many of the members felt this should not be recognized again as they felt it was settled at many previous meetings. J. Stemple mentioned that every five (5) years the Master Plan should be reviewed by the Planning Commission to determine whether to amend or leave as is.

There was discussion and a motion was made by N. Burke, supported by D. Duro, to send to Council for approval changes to the 5 year Capital Improvement Plan approved by the Blue Ribbon Committee and Planning Commission. Motion passed by a vote of 4 to 1 (S. Thayer voting no). Reference Council's June 2, 2014 Council meeting. (5 year Capital Improvement Plan)

New Business:

S. Thayer presented an Energy drink he had purchased at a Party Store with Hemp as an ingredient in it. There was some discussion on this product being available for anyone to purchase.

John Stemple Updates:

J. Stemple mentioned the City has been approached regarding operation of a dispensary/novelty store for marijuana at 355 N. Adams. Under existing law, this use is not permitted at that site. The City attorney has been contacted and is working on this issue.

Round Table Discussion:

The members felt this was a very good informational meeting. S. Thayer felt it was a very good meeting. B. Comstock mentioned it was very influential.

A motion was made by J. Boguslawski, supported by R. Metiva, to adjourn. The motion carried. Meeting adjourned at 7:30 P.M. The next meeting will be held on April 8, 2015 at 6:00 P.M.

Respectfully Submitted,
Carole Inman, Recording Secretary